



BUBBENHALL PARISH COUNCIL

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BUBBENHALL PARISH COUNCIL

Draft minutes- to be approved at 12th April 2016 meeting

Minutes of the Bubbenhall Parish Council Meeting, Tuesday 8th March 2016 in the Village Hall

Present: Cllr Sam Baker (Deputy Chair) Cllr N Harrington (WDC)
Cllr Win Nwachukwu
Cllr Bob Powell
Cllr J Shattock
Cllr J Lucas

Jane Fleming (Clerk)
Members of Public 3

1. Apologies for absence

Apologies were received from Cllr S Haynes, Cllr W Harrison, Cllr W Redford (WCC) and Cllr P Redford (WDC)

2. Declarations of interest and dispensations.

No declarations were received

3. Minutes of previous meeting on 19th January 2016.

These were agreed and signed by the Deputy Chair during the Chair's absence

4. Matters arising:

- i. loose manhole cover on Stoneleigh Road near "Elmsmere"
- ii. "standing" water outside "The Firs" after rain
- iii. trees on the top road need to be cut back
- iv. width restriction query on Stoneleigh Road, Bubbenhall
- v. Bubbenhall Bridge repair work

Cllr Wallace Redford sent a report by email to say that all the above items have been sent to the County Surveyor for his attention. Any additional items brought to his attention would be looked into.

5. Local Plan:

i. Update

Cllr Harrington reported the Local Plan will be open for consultation from 11th March to 22nd April 2016. The briefing dates are 6pm on Monday 21st March at Leamington Town Hall and 7pm on Tuesday 22nd March at Leamington Town Hall.

There are a number of developments with problems which need to be reviewed and other potential sites to be put forward.

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Chair:

Cllr Shattock queried Green Belt issues regarding sub regional employment site. Jeremy Wright (MP) and Tracy Darke (Head of Service, Development & Planning) will be meeting to discuss potential sites.

6. Neighbourhood Plan

- i. Two drop-in sessions were held and letters were sent to local businesses. Following the feedback the plan is now in the process of being revised. Baginton have held their consultations. Stoneleigh & Ashow are still to hold their consultations. Cllr Powell confirmed that together with Cllr Lucas he would prepare a document on road traffic issues for the Neighbourhood Plan. Cllr Shattock reported that there was a problem with the Whitnash Neighbourhood Plan. They may be in contact with their Planning Officer.

7. Youth Space & recreation ground

- i. Cllr Baker reported that she has looked into costs for the new financial year. Bark £600, Moles £200, Playsafety maintenance £1091 and Baby seat for swing £131 giving a total of £2,400. The cost of installing a large round swing would cost £2,641 plus installation giving a total of £3,200.
- ii. Warwick District Council is going to undertake a parks audit. Jonathon Huxley will be the contact when audit starts.

8. Village Green / pond

- i. Mr Sproul was asked to provide the parish council with an update on the proposed work and the associated costs bearing in mind a public vote at the community forum (February 2016) decided to make a contribution of £380. The original estimate was £1,500 - £2,000. The proposal can be found on the Parish Council website (March 2016). Clerk to try to find any documents referring to the ownership / leasing of the Village Green.

9. Highways:

- i. Community Speed Watch. All the Hi Vis jackets have now arrived. In communication with the police a list of risk assessed sites is being drawn up so that the speed watched can start.
- ii. Cllr Powell reported on the visit by the road safety officer. The items covered were
 - a. 20mph speed limit. There is little chance of introducing this into the village.
 - b. Pagets Lane - national rules about speed restrictions on main roads and adjacent lanes. It is not possible to change the current national speed limit on the lane.
 - c. A445 speed restriction through the village – there seems to be no immediate solution to this problem. Cllr Shattock proposed the purchase of planters, mentioned in previous meetings, should now be auctioned as a means of identifying that vehicles were entering a village.
 - d. Trees on A445 between Spring Hill & Pit Hill, on left side heading towards Leamington Spa – the land where the hedging is causing visibility issues is owned by WCC. Clerk to report problem.

Cllr Powell's detailed report can be found on Bubbenhall Parish Council website (March 2016).

- iii. Cllr Baker reported that there was a problem again with rubbish on the A445 from Watery Lane heading towards Leamington Spa. Cllr Shattock reported that recycling dustcarts have been noticed on other days apart from collection days on roads identified as unsuitable for HGVs. Cllr Harrington (WDC) agreed to look into this.

10. Finance

- i. Financial report (payments and summary schedule attached). Cllrs Nwachukwu and Powell signed the cheques
- ii. Audit Procedures 2017/18 onwards. The clerk explained the changes to the audit procedure. An explanation of the changes is on Bubbenhall Parish Council website (March 2016).
- iii. The Vat return for Year ending March 2016 has been completed. A Return for £1604.31 will now be submitted.

11. Planning

- i. **W/15/2103 - Application for prior approval for a proposed change of use from an**

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Chair:

agricultural building to 1 no. dwellinghouse REFUSED. There were no further comments on this item.

ii. W/16/0239 - Coventry City Council & Jaguar Land Rover APPLICATION

Cllr Shattock reported that a meeting had been held with Jeremy Wright (MP) and JLR. The projections shown were 30 acres JLR, 30 acres which may consist of suppliers, administration etc. It might also include High End research. This still has to be defined. There will be further meeting between JLR, the two Local Authorities and the Community Group. The possibility of a bridge crossing the A45 would be a State Aid issue.

12. Business from members of the public

None to report

13. Reports from meetings attended

- i. Community Forum – Grant allocations were given including the funding for BMX track and Village pond restoration. Cllr Powell reported Weston under Wetherley Parish Council had obtained a grant for a film project. Maybe Bubbenhall could look at something in that area.
- ii. Cllr Lucas reported that at a meeting with Warwickshire Wildlife Trust it was mentioned the recent purchase of Bubbenhall Wood would open up more walks and they are looking to publish a booklet on walks and footpaths.
- iii. Cllr Nwachukwu attended a WALC meeting. WCC Street Works contact is Keith Davenport.
- iv. Cllr Lucas gave an update from CACC. There has been a drop in flights into Coventry Airport (Baginton). Section 106 has now expired. This will now have to be reviewed.

14. Parish matters (AOB)

- i. **Wildflower meadow**
Now the area in the playing fields has been identified other options will be investigated.
- ii. Spring Hill No. 4 light is not working again. Clerk to report.
- iii. The footpath crossing the field by the village hall is no longer visible. Clerk to investigate.
- iv. The sign at the bottom of Coopers Walk indicating directions for Village Hall, phone needs to be updated to include Defibrillator.
- v. The housing in the field for the horse(s) need to be checked to see if it is fixed or on wheels. Cllr Nwachukwu will check and advise clerk.

15. Correspondence not dealt with in other items

| <u>Date</u> | <u>Name</u> | <u>Correspondence</u> |
|-------------|---|---|
| 04/02/2016 | WDC Electoral Services | Electoral Register February 2016 Monthly Update |
| 02/03/2016 | Independent PCC Candidate | Police & Crime Commissioner Candidate Introduction - Ben Twomey |
| 02/03/2016 | SNN Team, Warwick District Council, Riverside House | Street naming proposals for new development |
| 03/03/2016 | WALC | Annual Return and External Audit 2015-16 |
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**Date of next meeting:
12th April 2016**

Signed
Chair: